

Your Faculty/School of Medicine receives an academic and an administrative coordinators from one of your partner Faculties. They would like to discuss how is the organization of international exchange of medical students.

*Report from Edinburgh's cases (May 2010)*

## Visit from one of your partner

### Who will contribute to do the planning:

- Depends on each university, if it is a medical one or not, have a lot of autonomy or not
- Academics and administrators should consult each other

*Erasmus coordinator/administrator*

*Dean, curriculum committee, vice-rector for education*

*Quality assurance staff member, chief o student affairs*

*International office*

*Student coordinator, supervisor of international students*

*Responsible for department at hospital/lab....*

# Visit from one of your partners

## How much time to allocate to this visit:


Depends on your position and the request:

- Min. 2 hours and a half (!) and 4 days.
- Two days seem more or less realistic

*Cultural aspects, behavior, codes of conduct, lunch, sightseeing*

# Visit from one of your partners


## Meetings with:

- Academics: Dean, coordinators, professors, medical staff
- Administratives: staff of the faculty involved in mobility and from your international office
-  Students: those interested in this agreement but also association/organization of students

# Visit from one of your partners

You will invite your partner to visit:

- Faculty
- Hospital(s)
- Skill labs

 *Buildings devoted to students: accommodation, restaurant,...*

## *Visit from one of your partners*

### Topics to be discussed

- Presentation of your **faculty** (context : history, social background, management, etc)
- Presentation of your **curriculum** (methods of teaching, examination)
- Progress of a **usual academic year/semester**, local assessment.
- Curriculum and clerkships **available to erasmus students**, transcript of records, ECTS given, etc
- **Procedures to apply** within the erasmus program (housing, rules, etc)
- Possibilities to **extend** your agreement (professor, staff mobility, other level for students, etc)

# Visit from one of your partners

Will erasmus placement be a subject of discussion?

14 universities said yes

4 said no

5 not sure or did not answer



*It seems thus important to be clear with your partners about this subject*

# *Visit from one of your partners*

Share experiences :

- How the students are handled
- Special requirements (language skills)
- Problems, difficulties (administrative or academics)
- Difference between both systems and how to improve exchanges,...



*Invite your previous « outgoing students » and actual « incoming students » from your partner university*